

Bridgeport City Council Meeting April 20, 2016

COUNCIL

Present – Sergio Orozco; Phil Lee; Eric Schmidt; and Matthew Schuh

Absent – Jackie Hentges

STAFF

Present – Janet Conklin, Mayor; Judy Brown, Clerk/Treasurer; Stuart Dezelle, Public Works Superintendent

7:00 p.m. – Regular Meeting Called to Order and Pledge of Allegiance.

PUBLIC COMMENTS

Susan Schuh – Loud music heard at their home on weekends, called RiverCom with no resolution to problem. Council indicated their intent to address issue.

Meredith Spencer – Request a report of code enforcement actions and results.

HEARING

Allowing chickens within the City limits

Hearing Opened at 7:03 p.m.

Meredith Spencer – Against allowing chickens; presented petition of 22 names, 17 residents against chickens allowed within the city limits.

Susan Schuh – Against allowing chickens; concern if chickens allowed other farm animals will have to be allowed.

No other testimony

Hearing Closed at 7:05 p.m.

Council discussion – suggestion reword current Code not allowing chickens

ACTION ITEMS

Motion: Approve March 16, 2016, Meeting Minutes

Motion/Schmidt; Second/Orozco; Discussion/None; Approved; 4:0

EMS Write Offs

Motion: Approve March 2016, EMS Write-off in the amount of \$803.34

Motion/Lee; Second/Schmidt; Discussion/None; Approved; 4:0

Ordinance 16-662, Addition of Graffiti to Code 8.0 – Second Reading

Motion: Approve Ordinance 16-662 as presented

Motion/Lee; Second/Orozco; Discussion/None; Approved; 4:0

Deed of Right-of-Way, 27th Street

Motion: Approve the designation of 27th Street as Right-of-Way as presented

Motion/Schuh; Second/Schmidt; Discussion; Approved; 4:0

Cemetery Vision Software – Mayor presented reasons for purchase of software from Vision MS replacing current Pontem software for cemetery plot maintenance and sales. Council requested a current quote for new software.

Update to the Comprehensive Planning and Title 17 Public Hearing

Motion: Set public Hearing for updated Comprehensive Plan and Title 17 on May 18, at 7:00 p.m.

Motion/Schuh; Second/Orozco; Discussion/None; Approved; 4:0

DISCUSSION

Sidewalk Snowplowing – Consensus to bring forward new policy not plow all City sidewalks.

Special Event Policies – Two letters of concern of regulations as they are and their effect on businesses. Council members Orozco and Schuh will make suggestions for any changes at the next meeting.

STANDING CITY REPORTS

Public Works Superintendent: Sidewalk project update, Corp sewer project update, Pool House remodel update, Pool Wood Sculpture memorial mount update, Marina Park RV PUD electrical update project will be the first two weeks of August, Small System Water Management report.

Clerk/Treasurer: See attached report

Mayor: Personal emails will not be used after May 1st, all council members are provided a City email.

PRESENTATION

Natalie Cariker, Interm Police Chief of the City of Brewster – Contract with the City of Bridgeport for Animal Control in Brewster. Council asked for a purposed contract for consideration.

COUNCIL COMMENTS

Schuh – Presented Council Committee addition and definition of duties. Finance and Economic Development Committee formed, council member Schuh and Orozco volunteer for this committee.

Schmidt – Community Garden update, Bridgeport FFA plant sale April 30th

Lee – Yard Sales without permits going on around the city

VOUCHER APPROVAL

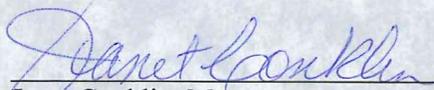
Motion: Approve Voided Payroll Vouchers 6949 – 6965, Payroll Vouchers 6966 – 6987 totaling \$16,797.72, with EFT disbursements, totaling \$5,565.31 dated 3/1/2016; Payroll Vouchers 6992 – 6999, totaling \$9,769.25, with EFT disbursements, totaling \$5,184.96 dated 3/16/2016; and Voided Claim Voucher 6945; March 2016 Claim Vouchers 7000 – 7026, totaling \$48,304.55.

Motion/Schuh; Second/Schmidt; Discussion/None; Approved; 4:0

ADJOURNMENT

Meeting adjourned by Mayor Conklin, at 8:05 p.m.

APPROVED:


Janet Conklin, Mayor

ATTESTED:


Judy Brown, Clerk/Treasurer

Clerk/Treasurer Report

Reducing the cost outlay of updating the website Amparito and I have been adding documents as time allows. It does seem to be at the bottom of our extensive list of things to accomplish in a timely manner. Please let us know of updates or documents you would like to have put on the website.

A copy of 1st Quarter and March's Financial Reports were emailed to you on Monday, 4/18.

Marina RV Park: as of Tuesday approx. \$330 more revenue than last year at same time.

I started compiling information for the State Auditor's Accountability Audit on March 22nd. Even though the Auditor is not present, they still request information via email.

Utility Late Fees for the year ending 3/2016 have been \$3619, budget of \$7290 or 50% of budget. Same time period last year \$2818, budget of \$8000 or 35% of budget.

Attended the Washington Municipal Clerk Association Conference for the first time March 16-18. I emailed my Attendance Report April 6th to everyone.

Attended the Washington Public Treasurers Association Conference April 13-15. I received a scholarship for this conference from the WPTA. It is a reimbursement scholarship for expenses. I had to sign in at each class I attended and attending all classes was mandatory. I will submit an Attendance Report.

I was just notified of receiving a full scholarship (classes, food & lodging) to attend the WMCA Professional Development I session June 5 – 10. Classes start on Sunday afternoon and finish on Friday at noon (40 hours). This is the first step of four to becoming a Certified Clerk. Curriculum developed in cooperation with WSU; facility is the University of Puget Sound – Tacoma.

My position requirements have changed greatly in the last ten years. Financial and legal requirements are ever changing. Meeting others that have knowledge and experience on a situation that may arise here in Bridgeport is priceless.


Judy Brown