

# Bridgeport City Council Meeting – April 17, 2019

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## COUNCIL

**Present-** Matthew Schuh, Anthony Jenkins, Phil Lee, and Sergio Orozco

**Absent-** Jackie Hentges

## STAFF

**Present-** Janet Conklin, Mayor; Judy Brown, Clerk/Treasurer; Stuart Dezellem, Public Works Superintendent; Kurt Danison, Highland Associates, contract planner.

## CALL TO ORDER

Mayor Conklin called Meeting to Order and led the Pledge of Allegiance at 7:00 p.m.

## PUBLIC COMMENTS

None

## PUBLIC HEARING

Atomic Way Street Vacation –  
Opened Hearing at 7:01 p.m.

- No testimony was received.

Closed Hearing at 7:02 p.m.

## PRESENTATION

- Highland Associates, Kurt Danison – Community Development Block Grant (CDBG) Application presentation of what a CDBG definition of; the process to be awarded a grant; and fielded questions.  
**CDBG Committee:** Mayor, Janet Conklin; Council Member, Matthew Schuh; Public Works Superintendent, Stuart Dezellem; Clerk/Treasurer, Judy Brown; Planning Commission Chairman, Leslie Robb; Contract Planner, Kurt Danison.

## ACTION ITEMS

- **March 20, 2019 Special Council Meeting Minutes**  
**Motion-** Approve minutes of the March 20, 2019 Special Council meeting as presented.  
**Motion/Schuh; Second/Jenkins; Discussion/None; Approved/4:0**
- **EMS Write-offs, March 2019**  
No Write-offs for the month of March
- **Authorize Payment Policy, J & K Earthworks**  
**Motion-** Approve Clerk/Treasurer to make payments as invoices are presented by J & K Earthworks, approved by Public Works Superintendent and Consultant for completed work on the Cherry Hill Sewer Project.  
**Motion/Orozco; Second/Jenkins; Discussion/None; Approved/4:0**
- **Resolution 19-04, Grievance Policy -- CDBG**  
**Motion-** Approve Resolution 19-04, creating a Standards of Conduct Policy in regards to CDBG.  
**Motion/Schuh; Second/Jenkins; Discussion/None; Approved/4:0**
- **Atomic Way Street Vacation**  
**Motion-** Have an Ordinance brought forward to Council on the Atomic Way Street Vacation  
**Motion/Jenkins; Second/Lee; Discussion/None; Approved/4:0**
- **Hooked on Kids Fishing Derby**  
Mayor presented outline of this event to be held June 8<sup>th</sup> 8:00 a.m.

**Motion-** Approve the Hooked on Kids Fishing Derby to be held June 8<sup>th</sup> at 8:00 a.m.

**Motion/Schuh; Second/Jenkins; Discussion/None; Approved/4:0**

• **Cherry Hill Sewer Project Change Order**

**Motion-** Approve change orders up to \$5,000 to be approved by Public Works Superintendent.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

**DISCUSSION**

Mayor- Swimming Pool, lifeguards needed for the 2019 season.

Mayor- Bridgeport Daze, licensed security guard needed for their proposed dance with liquor sales.

Mayor- Cemetery rates, address headstone size

**STANDING CITY REPORTS**

**Public Works Superintendent-** Street sweeper in progress of repair; water leak detection system fairly tight, two leaks will be repaired soon; Cherry Hill sewer project progressing well and on time; TIB Foster Avenue Overlay contractor bids opened today; Traffic Speed Control trailer will be put out soon; BMC 8.04 Garbage Collection and Disposal should be reviewed and updated.

**Clerk/Treasurer-** March Monthly and 1<sup>st</sup> Quarter Financial report, copy distributed; Conference and training reports emailed to everyone.

**Mayor-** Recycle Center had Head Start students tour, overhead lighting replaced with funds provided by SWAC; Douglas County Commissioner Straub spoke with WDFW about property for water tower, project is moving forward.

**COUNCIL COMMENTS**

None

**VOUCHER APPROVAL**

**Motion-** Approve Claim, Payroll, and EFT Vouchers as presented.

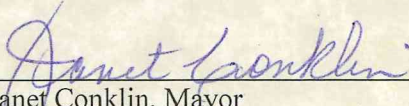
Vouchers Presented	Check #s	Amount
4/1/19 Payroll Vouchers	99826-9846	\$ 18,739.27
4/1/19 Payroll EFT		\$ 7,059.15
4/16/19 Payroll Vouchers	9848-9868	\$ 14,131.58
4/16/19 Payroll EFT		\$ 7,666.17
March Monthly EFT		\$ 5,945.42
April Monthly EFT		\$ 8,940.35
April Claim Vouchers	9847,9869-9919	\$ 81,096.84
	<b>Total</b>	<b>\$ 143,578.78</b>

**Motion/Schuh; Second/Jenkins; Discussion/None; Approved/4:0**

**ADJOURNMENT**

Mayor adjourned meeting at 8:17 p.m.

**APPROVED:**

  
Janet Conklin, Mayor

**ATTESTED:**

  
Judy Brown, Clerk/Treasurer