Bridgeport City Council Regular Meeting April 8, 2015

COUNCIL
Jackie Hentges; Sergio Orozco; Phil Lee; Matthew Schuh; Eric Schmidt

STAFF
Mayor, Janet Conklin; Judy Brown, Clerk/Treasurer; Stuart Dezellem, Public Works Superintendent

7:00 p.m. – Regular Meeting Called to Order and Pledge of Allegiance

PUBLIC COMMENTS
None

PRESENTATION
Animal Control Annual Report, Bill Zweigle – Updated council on accomplishments and concerns.

ACTION ITEMS
Approve March 11, 2015, Regular Meeting Minutes
Motion/Lee; **Second**/Hentges; **Approved** 5:0

Bridgeport Orchards Purchase/Sale Agreement – Mayor explained cost of this purchase; 4 acres for cemetery expansion price of $60,000, four water shares at $350 each, we pay for our attorney, ½ of the title insurance,$300 appraisal, seller will pay for everything else.
Motion: approve the Purchase and Sale Agreement.
Motion/Hentges; **Second**/Orozco; **Discussion**/money from cemetery fund; **Approved** 5:0

Website Development – Mayor reported on meeting with Schuh and Brown. Revised contract with Earth and Sky Studios to meet the needs prioritized in meeting. Dezellem inquired about a Hispanic option to the website like the school has. Contract cost range $4432 to $5112.
Motion: approve website cost up to $6000 and professional quality pictures up to$500.
Motion/Schuh; **Second**/Schmidt; **Discussion**/Pictures; **Approved** 5:0

DISCUSSION
Water Use Efficiency – Dezellem had hand-out of current program and reported on new ways to measure for this program. Previous meeting, consensus was reached to maintain per capita use of 188 gallons per ERU (Equivalent Residential Use). Public forum at Information Fair on May 2nd. Dezellem had several suggestions to reach the necessary goal. Others: Schuh – Low water landscape, student outreach; Hentges – WSU extension agent
Motion approve May 2nd Information Fair as an Outreach Event for Water Use Efficiency
Motion/Schuh; **Second**/Hentges; **Approved** 5:0

Marina Park – Mayor reported on suggestion of taking advanced reservations for more than 12 months. Parks & Rec. Committee will meet with Brown on Friday at 10am.

Hooked on Kids Fishing Derby – Mayor reported this event will be June 6th. Additional work will need to be done due to lack of WDFW personnel helping. Finally decision will be made on Monday of this event happening.

STANDING CITY REPORTS
Public Works Superintendent:
WWTP March 15th physically complete; One final progress estimate and final contract voucher; Contract completion will happen after Apollo files Affidavits of Wages Paid for them and all subcontractors; Screwpress performance test will happen in May; RAS pump reversal issue Stetner wired in the ability to reverse pumps, City contracted directly. Water: DOH approved the WAFA

water main extension; DOH changed ruling on planning; December 2016 WSP expires. Streets: Foster Crk Ave Cultural resource survey and review process is started; City has met with owner of the Qwik-E-Mart; 1st Street dust control contract through Douglas County TLS. WDFG dock project: Paving took place today, project is complete after a Stop Bar is installed later this week. Pool bathroom shower upgrade is about $2000 plus city labor.

Clerk/Treasurer:

WA treasurers Association Conference in Chelan April 15, 16, & 17; will be attending on the 16th and 17th for classes; scholarship for attendance fee was given; May 8th office will be closed – Clerk and Deputy Clerk attending training in Spokane at the Eastern WA Finance Officer Association training on Utilities, Billing & Collections, BARS Training

Mayor:

No changes to the Building Inspector cell phone or email. Hazardous Waste Collection only 7 attended, Recycle bathroom needs cleaned; public works will clean and check on weekly

COUNCIL COMMENTS

Hentges – Yard Sale permits are working

Lee – Tree Carving easements, Mayor reported they are being signed. Dale Gross memorial tree is in preliminary stages per Mayor.

EXECUTIVE SESSION

City Employee Performance – RCW 42.30.110 (g)

15 minutes Executive Session

Retired to Clerks Office at 8:14 p.m.

Return to Regular Meeting at 8:28 p.m.

VOUCHER APPROVAL

Approve:

Claim Vouchers (dated 3/25/2015) 6011 through 6027, totaling $35,751.00,

Claim Vouchers (dated 4/8/2015) 6057 through 6090, totaling $28,932.69,

Payroll Vouchers (dated 3/16/2015) 6001 through 6010 with IRS EFT totaling $12,771.08, and

Payroll Vouchers (dated 4/1/2015) 6028 through 6056 with IRS EFT and Dept of Retirement EFT totaling $27,293.95.

Motion/Schuh; **Second**/Schmidt; **Approved** 5:0

ADJOURNMENT

Meeting adjourned at 8:30 p. m.

APPROVED:

Janet Conklin

Janet Conklin, Mayor

ATTESTED:

Judy Brown

Judy Brown, Clerk/Treasurer