

Bridgeport City Council Meeting Minutes – July 19, 2023

CALL TO ORDER

Janet Conklin, Mayor called Meeting to Order and led the Flag Salute at 7:00 p.m.

COUNCIL

Present- Matthew Schuh, Mike Bjornstad, Jackie Hentges, Zeke Martinez, and Sergio Orozco.

STAFF

Present- Janet Conklin, Mayor; Stuart Dezelle, Public Works Superintendent; Judy Brown, Clerk/Treasurer; and Contract Planner Kurt Danison, Highland Associates.

PUBLIC HEARINGS

Amendment to Zoning Code – Car Sales in Central Business District

Hearing Opened at 7:01 p.m.

Orozco and Martinez recused themselves from this issue due to personal reasons.

Danison presented the Planning Commission staff report regarding this amendment.

Brown read letters and petitions presented to the City, (60 Oppose and 92 For).

Danison presented City's attorney comments.

Testimony:

Daniel Martinez – For, conditional use permit will be complied with

Mario Martinez Jr. – For, questioned reasons to oppose

Meredith Spencer – Oppose, car sales in Central Business district

Liz Jenkins – Oppose, change goes against council adopted Revitalization Plan

Juan Torres – For, will be the business owner

Ken Krugel – Oppose, historically businesses have followed the current Central Business requirements

Hearing Closed at 7:24pm

Six-Year State Transportation Improvement Program (STIP)

Hearing Opened at 7:25 p.m.

Dezelle presented STIP; council requested addition of lighting on Foster Creek Ave., fielded council questions.

No public comments received.

Hearing Closed at 7:28 p.m.

PUBLIC COMMENT

Ken Krugel – Animal Control issues, obvious there is a current Animal Control Officer on duty, would like to have the loose running dog issue addressed, gave suggestions for revenue increase to cover the Animal Control Officer position. Portable Basketball Hoops left on city right-of-way, observed a near accident with RV and hoop, would like to see them removed when not in use.

ACTION ITEMS

Council Meeting Minutes of June 21, 2023

Motion- Approve Council Regular Meeting Minutes of June 21, 2023, as presented.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0

EMS Write-off for June 2023

Motion- Approve the EMS Write-off for June 2023 of \$112.82 as presented.

Motion/Martinez; Second/Hentges; Discussion/None; Approved/5:0

Resolution 23-06, Salaries and Stipends

Mayor presented; discussion ensued.

Motion- Approve Resolution 23-06, Salaries and Stipends as presented.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0

Resolution 23-07, STIP Six-Years 2024-2029

Motion- Approve Resolution 23-07, State Transportation Improvement Program (STIP) Six-Year plan for 2024-2029 including addition of street lighting on Foster Creek Avenue.

Motion/Schuh; Second/Orozco; Discussion/; Approved/5:0

Resolution 23-08, Fee Schedule

Motion- Approve Resolution 23-08, Comprehensive Fee Schedule effective July 20, 2023 as presented.

Motion/Orozco; Second/Bjornstad; Discussion/None; Approved/5:0

Amendment to Zoning Code

Danison presented options available to council and fielded questions; discussion ensued.

Motion- Agree with Planning Commission previous staff report to oppose amendment to the Central Business District allowing car sales.

Motion/Bjornstad; Second/Hentges; Discussion/None; Approved/2:1

Orozco & Martinez recused

Gray & Osborne, Inc. Engineering Services Contract, Berryman Park Improvement Project

Motion- Approve Supplemental Agreement #3 to Professional Services Agreement – General Services with Gray & Osborne, Inc. regarding the Berryman Park Improvement Project providing a Scope and Estimated Costs.

Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

DISCUSSION

None

STANDING CITY REPORTS

Public Works-

WWTP laboratory rebuild still have a few issues; Reservoir #2 went online July 6th, PRVs brought online July 13th, SCADA completed along with remote access; Stormwater project Gray & Osborne kick-off meeting July 25th; TIB 16th Street overlay project preconstruction meeting tomorrow; Bullhide applicator machine being purchased, mid-August pool application tentatively planned; Pool heat pumps more information will be provided; fielded questions.

Clerk/Treasurer-

Stormwater project DOE onboard zoom meeting July 6th, Welcome webinar for grant recipients July 18th for first half of day; Revitalization Committee meeting July 6th, discussed Entrance Signage to be installed first part of August, Berryman Park Rehab project prepping; USDA RD Quarterly Reports completed for the Sculptor Parking Lot and Entrance Signage; Financial reports distributed for June, 2nd Quarter and ARPA funds used; WWTP rebuild still turning in expenditures for ongoing lab testing to AWC insurance; Money Order pricing collectively increased by 18% necessitating reevaluation of banking procedures; Ariana and I will attend the AWC Budget Training in Leavenworth August 10th and 11th; WMCA Fall Education attending in Wenatchee September 23rd; Ariana will attend VisionMS Conference in Leavenworth October 4th – 6th; Omar, Ariana & I will receive training on the Good Sam RV reservation system. During the off season Omar will be monitoring the RV reservation phone, making reservations, and fielding questions. 2024 Budget Season starts August 1st. Omar is researching an Energy Efficiency Grant and will be having the first meeting with an evaluator tomorrow.

Mayor-

Will be driving around looking for any rat problem issues; Craig Larson, Chelan Douglas Regional Port Authority, looking for a building within the City to purchase and create incubator business opportunities; commended the Revitalization Committee for the great job they're doing in visualizing and obtaining funds for projects; attended a Douglas County Urban Growth Area planning meeting with other Mayors and the County Commissioners on July 17th, let them know that Bridgeport did not need more UGA; commended Randy Stanley, Animal Control Officer, for his approach to educate the community members.

COUNCIL COMMENTS

Schuh- Will be attending RMSA Board of Director and RMSA Operation Committee joint workshop next week in Leavenworth.

Hentges- Inquired about the number of RV Refunds issued by check, Brown explained the reason being is due to the change in reservation systems.

VOUCHER APPROVAL

Vouchers Presented	Check #s	Amount
07/03/23 Payroll Vouchers	14045 – 14076	\$ 26,187.74
07/03/23 Payroll EFT		\$ 18,455.56
07/17/23 Payroll Vouchers	14078 – 14103	\$ 18,504.42
07/17/23 Payroll EFT		\$ 8,377.89
June Monthly EFT		\$ 8,848.65
July Monthly EFT		\$ 13,975.22
July Monthly Vouchers	14044 & 14077 & 14077 – 14160	\$ 180,165.79
	Total	\$ 274,515.27

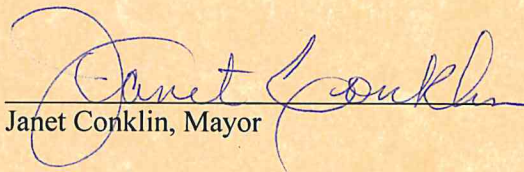
Motion- Approve Claim, Payroll, and EFT Vouchers as presented.

Motion/Hentges; Second/Orozco; Discussion/None; Approved/5:0

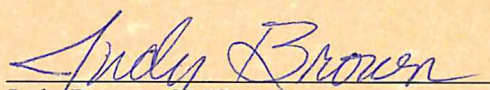
ADJOURNMENT

Mayor Conklin adjourned the meeting at 8:48 p.m.

APPROVED:


Janet Conklin, Mayor

ATTESTED:


Judy Brown, CMC
Clerk/Treasurer