

Bridgeport City Council Meeting Minutes – December 20, 2023

CALL TO ORDER

Janet Conklin, Mayor called Meeting to Order and led the Flag Salute at 7:00 p.m.

COUNCIL

Present- Mike Bjornstad, Jackie Hentges, Esiquio “Zeke” Martinez, and Sergio Orozco.

Absent- Matthew Schuh

STAFF

Present- Janet Conklin, Mayor; Stuart Dezelle, Public Works Superintendent; and Judy Brown, Clerk/Treasurer.

PUBLIC COMMENT

None

ACTION ITEMS

Council Meeting Minutes of November 15, 2023

Motion- Approve Council Regular Meeting Minutes of November 15, 2023, as presented.

Motion/Martinez; Second/Hentges; Discussion/None; Approved/4:0

EMS Write-off for November 2023

Motion- Approve the EMS Write-off for November 2023 of \$397.36 as presented.

Motion/Martinez; Second/Orozco; Discussion/None; Approved/4:0

NCW Libraries Agreement

Motion- Approve agreement with NCW Libraries as presented.

Motion/Hentges; Second/Bjornstad; Discussion/None; Approved/4:0

Gray & Osborne – Supplement #5, Tree Carving Parking Lot

Motion- Approve supplemental agreement #5 for Tree Carving Parking Lot design with Gray & Osborne, Inc. as presented.

Motion/Bjornstad; Second/Orozco; Discussion/none; Approved/4:0

Rosita View – Utility Hookups

Dezelle presented the historical events of options to grant water/sewer utility hook-ups. Council asked staff to research legality of this action.

North Cascade Bank – Authorized Signers

Motion- Authorize Mayor signatories on the city’s North Cascade Bank accounts from Janet Conklin to Sergio Orozco effective January 1, 2024.

Motion/Bjornstad; Second/Martinez; Discussion/None; Approved/4:0

Gray & Osborne – Supplement #6, WWTP – Additional Administrative Services

Motion- Approve supplemental agreement #6 for Wastewater Treatment Plant building reconstruction, construction administration – additional services scope with Gray & Osborne, Inc. as presented.

Motion/Orozco; Second/Bjornstad; Discussion/None; Approved/4:0

DISCUSSION

Right-of-Way, BMC Title 10 – TABLE

Public Event, BMC 5.20 – TABLE

Private Event, BMC 5.18 – TABLE

STANDING CITY REPORTS

Public Works-

Nothing

Clerk/Treasurer-

Financial report November 2023 presented; Met with Michael Sanborn, Urban & Community Forestry Program, Western WA Technician and Julia Kast, Evergreen Communities Coordinator, discussed possibilities for free arborist training and grant availabilities; Contacted by Douglas PUD, Kim Girdler, Conservations Funds for HVAC and Lighting of the Administrative Building available up to \$100,000 funds available, Dezelle has started the project process; Attended webinar by SAO Introduction to SBITA (GASB 96) reporting (Subscription Based IT Arrangements), reviewed our possible agreements and their compliance with this reporting requirement Attended zoom meeting regarding Boating Facility Grant, Sea Grant WA; DOE; Clean Marina WA; Northwest Marine Trade Assoc.; RCO; Sport Fish Restoration; DNR; WA State Parks, presented options for grant funding for boat facilities; Admin office able to accept credit card payment for utility payments; Currently have two Public records Requests from robo requestors; Public Works Lead job description approved by all parties; RCO Grant for Berryman park applied for 1st refund payment; Berryman park merry-go-round raffle opportunity, MRSC approved process.

Mayor-

Will work on legacy of Lynn Berryman to have displayed at Berryman Park; Shared letters from other Mayors regarding her tenure as Mayor.

COUNCIL COMMENTS

Orozco- Martinez, Anson, and Orozco attended AWC Elected Officials Essentials 2023, training in Wenatchee on 12/9/23. This was a six-hour training session. Received a lot of great information.

VOUCHER APPROVAL

Vouchers Presented	Check #s	Amount
11/16/23 Payroll Vouchers	14518 – 14521 & 14540 – 14547	\$ 15,424.79
11/16/23 Payroll EFT		\$ 8,224.35
12/01/23 Payroll Vouchers	14525 – 14543	\$ 17,066.21
12/01/23 Payroll EFT		\$ 15,880.19
12/18/23 Payroll Vouchers	14544 – 14558	\$ 15,741.88
12/18/23 Payroll EFT		\$ 8,241.15
November EFT		\$ 13,081.91
December EFT		\$ 8,505.62
November Voucher	14522 – 14524	\$ 339.43
December Vouchers	14559 – 14605	\$ 106,942.27
	Total	\$ 209,447.80

Motion- Approve Claim, Payroll, and EFT Vouchers as presented.

Motion/Orozco; Second/Bjornstad; Discussion/None; Approved/4:0

OATH OF OFFICE

Judy Brown, Clerk/Treasurer swore in newly elected positions:
Council Position #4, Paul Anson
Council Position #5, Esiquio "Zeke" Martinez.
Mayor, Sergio Orozco

ADJOURNMENT

Mayor Conklin adjourned the meeting at 7:30 p.m.

APPROVED:



Sergio Orozco, Mayor

ATTESTED:



Judy Brown, CMC
Clerk/Treasurer

Retirement Celebration honoring outgoing Mayor Conklin followed meeting.