

City Council Meeting Minutes – April 17, 2024

1. CALL TO ORDER

Mayor Sergio Orozco called the meeting to order at 7:00 p.m. in Council Chambers.

**Council Present-** Matthew Schuh, Mike Bjornstad, Jackie Hentges, Paul Anson, and Esiquio “Zeke” Martinez.

**Staff Present-** Sergio Orozco, Mayor; Stuart Dezellem, Public Works Superintendent; Judy Brown, Clerk/Treasurer; and Kurt Danison, Highlands Associates, Contract Planner.

2. PLEDGE OF ALLEGIANCE

Mayor led the Flag Salute.

3. AGENDA CHANGES

Changes recommended.

**Motion-** Accept the presented Agenda as amended with addition of Discussion item g. RV Park Host pay compensation.

**Motion/Schuh; Second/Hentges; Discussion/Discussion; Approved/5:0**

4. PUBLIC COMMENT

Meredith Spencer- Traffic safety concerns, corner 15<sup>th</sup> Street and Tacoma Avenue numerous vehicles running stop sign.

Edward Gossett- American Legion hosting a Bridging Communities event May 21<sup>st</sup> at 1:00 p.m., lunch provided; communicating community needs in a collaborative environment.

5. CONSENT AGENDA

a. Approval of Meeting Minutes held March 20, 2024.

b. Voucher Approval as Presented for March 2024 and April 2024:

Vouchers Presented	Check #s	Amount
4/01/24 Payroll Vouchers	14855 – 14877	\$ 17,771.88
3/01/24 Payroll EFT		\$ 16,317.06
4/16/24 Payroll Vouchers	14880 – 14891	\$ 16,393.17
4/16/24 Payroll EFT		\$ 8,723.82
March 2024 EFT		\$ 9,208.87
April 2024 EFT		\$ 13,677.66
March 2024 Vouchers	14852 – 14854	\$ 188,863.85
April 2024 Vouchers	14878 – 14879 & 14892 – 14939	\$ 185,441.33
	<b>Total</b>	<b>\$ 456,397.64</b>

**Motion-** Accept the Consent Agenda, as presented.

**Motion/Schuh; Second/Bjornstad; Approved/5:0**

## 6. DISCUSSION

- a. Bridgeport School Farm Utility Hookups  
Mayor presented water hook-up fee of 1-inch line being \$3,000; discussion ensued, and questions fielded. The council requested Mayor provide more information about this request, specifically if this fee was included in the contractors' bid.
- b. Bouska Square Gazebo  
Mayor presented options for replacement of gazebo in Bouska Square; approximate construction cost of \$5,000 work done by Public Works crew. The Park Committee (Anson & Bjornstad) requested to meet before the May Council meeting and present more specific details of this project.
- c. Council Meeting June Date  
Mayor presented options of June Regular Council meeting falling on the Juneteenth Holiday. meeting date change.  
**Motion-** Change date of June Regular Council Meeting to June 18<sup>th</sup> at 7:00 p.m. due to original date being on a Holiday.  
**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**
- d. Right-of-Way, BMC Title 10  
Brown presented document with proposed changes for council review.
- e. Public Event, BMC 5.20  
Brown presented document with proposed changes for council review, this document will be sent to attorney for further review and proposed changes.
- f. Private Event, BMC 5.18  
Brown presented document with proposed changes and reviewed by the attorney; document is ready to be put in Ordinance form for approval and implementation; instructed to move forward with changes to BMC 5.18 as presented.
- g. RV Camp Host Pay Compensation  
Mayor presented; that current Marina Park RV Camp Host would take on the duties of Conklin Landing hosting for \$1,000 per month extra, discussion ensued.  
**Motion-** Approve paying current Camp Host \$3,000 per month for hosting both Marina RV Park and Conklin Landing RV Park, prorated as parks are open.  
**Motion/Schuh; Second/Martinez; Discussion; Approved/5:0**
- h. Planning Commission contract planner Kurt Danison presented Planning Commission docket Resolution PC24-01 with Comprehensive Plan/Revitalization Plan consistency, Preparation of non-motorized access plan, Review and consider potential rezoning of a portion of Central Business District, Update Title 19 Administration of Development Codes. Notification received from the Department. of Commerce granted \$100,000 Comp Plan review grant (PUG). Various aspects of the Comprehensive Plan will be presented at the June Regular Council Meeting.  
**Motion-** Authorize acceptance of the Department of Commerce Planning Upgrade Grant (PUG).  
**Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/5:0**

## 7. ACTION ITEMS

- a. WWTP Lab Rebuild – Project Close Out  
**Motion-** Accept the WWTP Lab Rebuild project as completed.  
**Motion/Schuh; Second/Anson; Discussion/None; Approved/5:0**
- b. Pease & Sons Unsatisfactory Performance  
Dezellem presented the performance of Pease & Sons, Inc. on this project.

**Motion-** Finding that Pease & Sons, Inc. the contractor used on the WWTP Rebuild project is disqualified from bidding on future projects due to workmanship quality and failure to perform as required.

**Motion/Hentges; Second/Schuh; Discussion/None; Approved/5:0**

c. Surplus Property/Equipment

**Motion-** Declare listed equipment as surplus and disposition of as needed by Public Works Superintendent: Unit #1013 - 1979 F600 Ford with Jet Rodder; Hustler 3400 mower; Ditch Witch pipe pusher; 8' Woods mower; 6' Bushhog mower.

**Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/5:0**

d. Gray & Osborne – Supplement #7, Water Reservoir #1 Rehab

Dezelle presented, funds now available from grant by Patty Murray through EPA for the Water Reservoir #1 Rehab project

**Motion-** Approve Gray & Osborne, Inc. Supplement #7, scope of work for professional services regarding Water Reservoir #1 Rehab project in the amount of \$9,000.

**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**

## 8. STANDING CITY REPORTS

a. Public Works-

Stormwater Plan close to having a draft from Gray & Osborne; Sewer Lab accreditation has been submitted months ago to Dept of Ecology, tentatively review this month; Berryman Park Project met with Gray & Osborne, laydown area will be in Pool parking lot; Fireman Park restroom has been rehab; Water meters 16 left to change 6 changed out this month, last of these hookups are extremely difficult to accomplish; Pool is being prepped for painting; Mowing will get back on a schedule, fielded questions.

b. Clerk/Treasurer-

March and 1<sup>st</sup> Quarter Financial reports presented; Raffle tickets available to sell for Berryman Park Merry-go-round, tickets are \$5; Deputy Clerk and Utility Clerk went to the Washington Public Treasurer Association annual conference in Chelan, both reported liking this conference and learning a great deal.

c. Mayor-

Will attend Douglas County Regional Council meeting on Monday, April 22, 2024, law enforcement contract is on agenda; will attend the Labor Relations Institute 2024 May 8, 9, & 10<sup>th</sup> in Yakima.

d. School Student (Esteban Martinez)-

FFA Plant Sale starting April 27<sup>th</sup> 9:00 am to 3:00 pm this will continue through the following week.

## 9. COUNCIL COMMENTS

**Hentges-** Gang activity happening in town, Mayor has spoken with Sheriff's office regarding this matter; Question number of calls the Sheriff's Office presented to Council, Mayor will look into validity of calls reported.

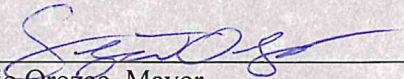
**Schuh-** AWC By-Laws committee, May 2<sup>nd</sup> & June 6<sup>th</sup> webinars available; RMSA board meeting this week.

## 10. ADJOURNMENT

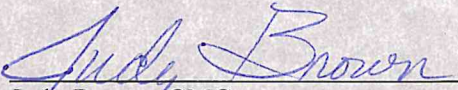
**Motion-** The time is 8:27 p.m., I move to adjourn meeting.

**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**

**APPROVED:**

  
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Sergio Orozco, Mayor

**ATTESTED:**

  
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Judy Brown, CMC  
Clerk/Treasurer