

Bridgeport City Council Meeting Minutes - January 18, 2023

CALL TO ORDER

Janet Conklin, Mayor called Meeting to Order and led the Flag Salute at 7:00 p.m.

COUNCIL

Present- Matthew Schuh, Mike Bjornstad, Jackie Hentges, Zeke Martinez, and Sergio Orozco.

STAFF

Present- Janet Conklin, Mayor; Stuart Dezellem, Public Works Superintendent; and Judy Brown, Clerk/Treasurer.

PUBLIC COMMENT

Mario Martinez, question of process of letter sent to council earlier in month regarding business he would like to engage in at one of his properties that is not allowed within the zoning district, letter will be forwarded to Planning Commission; he was asked to attend their next Planning Commission meeting February 2nd at 5:00 p.m.

PRESENTATIONS

Highland Associates - Planning Commission 2023 Proposed Docket

Kurt Danison, Highlands Associates, presented the Planning Commission 2023 Proposed Docket; Review of Comprehensive Plan/Revitalization Plan, review of Commercial Agriculture in Land Use Element of the Comprehensive Plan, Preparation of non-motorized transportation Plan, Updating Administrative procedures, potential addition of Standards for Development Standards; fielded questions.

ACTION ITEMS

Council Meeting Minutes of December 21, 2022

Motion- Approve Council Regular Meeting Minutes of December 21, 2022, as presented.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0

EMS Write-offs for December 2022

Motion- Approve the EMS Write-offs for December 2022 of \$3,280.00 as presented.

Motion/Orozco; Second/Hentges; Discussion/None; Approved/5:0

Gray and Osborne, Inc. - Supplement #8, Berryman Park Planning

Motion- Approve Gray and Osborne, Inc. Supplement #8 for Berryman Park Planning as presented.

Motion/Schuh; Second/Martinez; Discussion; Approved/5:0

Planning Commission 2023 Docket

Motion- Approve the Planning Commission 2023 Docket as presented.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0

Cultural Resource Survey: Tree Sculpture Sidewalk and Parking Lot; Berry Park Upgrade Project

Motion- Approve Project Price Proposal with Plateau Archaeological Investigations, LLC in the amount of \$5,535.00 for a Cultural Resource Survey for the Berryman Park project as presented.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0

Motion- Approve Project Price Proposal with Plateau Archaeological Investigations, LLC in the amount of \$3,735.00 for a Cultural Resource Survey for the Tree Sculpture Sidewalk and Parking Lot project as presented.

Motion/Orozco; Second/Schuh; Discussion/None; Approved/5:0

DISCUSSION

None

STANDING CITY REPORTS

Public Works-

TIB overlay 16th Street application approved; Patty Murray funds contact should be made by 2/1; Reservoir 2nd construction suspended in December, start back up scheduled for first of March, six week time line left on project; WWTP rebuild BFD drives delivery postponed again till February, researching a substitute drive that will fit project, January 24th is completion date, a large punch list needs to be done, focusing on have operator in building next week; WSDOT safety rating of Hwy 173, they have asked City for input, potentially more crosswalks with pedestrian activated flashing lights; Well #1 earlier electrical issues resolved, air in pumped water from well, researching cause and solution, discussion ensued; WWTP Clarifier #1 became unusable, operator made repairs saving the city \$10,000; Loader has lost head gasket, researching replacement options, currently leasing loader; Dump truck has broken down due to age of equipment, unable to sand streets, researching replacement options; Snow removal on residential streets issues discussion for future resolution; Discussed the potential for flooding when snow melts; fielded questions.

Clerk/Treasurer-

December Financial Report distributed; State Audit update, audit taken longer than expected, now scheduled to close next week or first week of February, depending on my availability to get information sent to them; Various state and federal quarterly and/or year-end financial reports completed including W-2's being sent out; Vault filing needs to be organized including archiving and destruction as allowed; Quarterly USDA RD Grant reports will be compiled next week; New sales tax rate will be in place April 1, 2023; Deputy Clerk is working on updating the websites.

Mayor-

Good Sam reservation system is up and running on the website.

COUNCIL COMMENTS

Schuh- RMSA Board of Director newly appointed.

VOUCHER APPROVAL

Vouchers Presented	Check #s	Amount
12/30/22 Payroll Vouchers	13524 – 13543	\$ 13,885.66
12/30/22 Payroll EFT		\$ 12,498.76
01/17/23 Payroll Vouchers	13545 – 13563	\$ 13,290.95
01/17/23 Payroll EFT		\$ 6,557.52
December 2022 Monthly EFT		\$ 7,788.76
January 2023 Monthly EFT		\$ 10,620.83
December 2023 Monthly Voucher	13523	\$ 12,500.00
December 2022 Open Period Vouchers	13564 – 13575	\$ 35,167.67
January 2023 Monthly Vouchers	13544 – 13613	\$ 216,053.79
Total		\$ 328,363.94

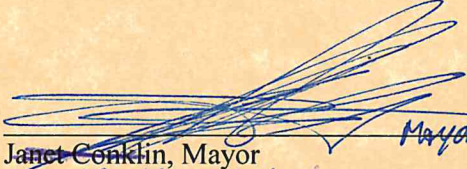
Motion- Approve Claim, Payroll, and EFT Vouchers as presented.

Motion/Orozco; Second/Hentges; Discussion/None; Approved/5:0

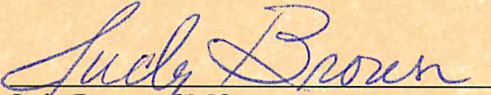
ADJOURNMENT

Mayor Conklin adjourned meeting at 8:25 p.m.

APPROVED:


Janet Conklin, Mayor
Matthew Schuh *Mayor Pro Tem*

ATTESTED:


Judy Brown, CMC
Clerk/Treasurer