

# Bridgeport City Council Meeting Minutes – January 19, 2022

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## CALL TO ORDER

Mayor Pro Tempore Schuh called Meeting to Order and led the Flag Salute at 7:00 p.m.

## COUNCIL

**Present-** Matthew Schuh, Mike Bjornstad, Jackie Hentges, Zeke Martinez, and Sergio Orozco.

## STAFF

**Present-** Janet Conklin, Mayor (via internet); Stuart Dezellem, Public Works Superintendent (via internet); Kurt Danison, Highland Associates, Contract Planner; and Judy Brown, Clerk/Treasurer.

## COUNCIL MEMBERS SWORN INTO OFFICE

Mike Bjornstad, Council Position #2; Mike Bjornstad sworn in by Brown.

## PUBLIC HEARING

### **Water Reservoir #2 – USDA RD Funding Application**

Open at 7:02 p.m.

Dezellem presented project specifications and the need for funding from the USDA RD.

Public Comments; none.

Closed at 7:06 p.m.

## PUBLIC COMMENTS

None

## PRESENTATIONS

### **Bridgeport Volunteer Fire Department, Qristian Solorio, Fire Chief**

Updated council on training and related courses being taken by volunteers, explained the grant opportunity with the DNR, fielded questions. Everyone thanked the Chief for the good work.

### **Downtown Revitalization – Matthew Tate, Business Development Director, Retail Strategies**

Tate presented and explained the unique opportunities the community has, presented options to promote the business entities and a plan to succeed, described information that can be obtained if using their firm, presented cost and time of a project that could be provided, gave funding options, fielded questions.

## ACTION ITEMS

### **Council Regular Meeting Minutes of December 15, 2021**

**Motion-** Approve Council Regular Meeting Minutes of December 15, 2021, as presented.

**Motion/Martinez; Second/Hentges; Discussion/None; Approved/5:0**

### **EMS Write-off for December 2021**

**Motion-** Approve the EMS Write-offs for December 2021 of \$5,473.84 as presented.

**Motion/Orozco; Second/Bjornstad; Discussion/None; Approved/5:0**

### **Resolution 22-01, USDA Rural Development Loan/Grant Application**

**Motion-** Approve Resolution 22-01, A resolution of the City Council agreeing to apply for financial assistance with USDA-RD to finance the Reservoir #2 improvement project.

**Motion/Bjornstad; Second/Orozco; Discussion/None; Approved/5:0**

### **On-Call Engineer Firm, Gray & Osborne Contract**

**Motion-** Approve presented contract with Gray & Osborne, Inc. Consulting Engineers for on-call engineering services.

**Motion/Orozco; Second/Bjornstad; Discussion/None; Approved/5:0**

### **WSDOT Preview/Inspection Agreement**

Dezellem presented purpose of agreement and the lack of need for WSDOT services, staff recommendation to not enter into presented agreement due to redundancy of inspection services.

**Motion-** Do not enter into presented WSDOT agreement.

**Motion/Bjornstad; Second/Orozco; Discussion/None; Approved/5:0**

### **City Bank Signature Authorization/Removal**

Brown presented necessity of former employee needing to be removed from the City's North Cascade Bank checking account.

**Motion-** Remove former Deputy Clerk, Allison Stam, from the city's North Cascade Bank checking account.

**Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/5:0**

### **Set Public Hearing Date – Revised Park & Recreation Plan**

Danison presented obligation to take public testimony on the revised Park & Recreation Plan.

**Motion-** Set February 16, 2022 at 7:00 p.m. or as close to as possible to take public comment regarding the revision to the Park & Recreation Plan.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0**

## **DISCUSSION**

### **Orozco - Staffing**

Orozco presented reasons to have Council approve employment of staffing and repeal Ordinance 18-686. Discussion ensued. Clerk was directed to have city attorney revise draft ordinance to allow for Council approval of permanent staff employment and Mayor authority to employ temporary staff.

## **STANDING CITY REPORTS**

### **Public Works-**

Pre-construction meeting for WWTP laboratory rebuild, construction may start February 1<sup>st</sup>; Reservoir #2 - Dept of Health has reviewed plan, Smithson property easement agreement approved and returned; Water usage high due to many broken pipes in community; fielded questions.

### **Clerk/Treasurer-**

Month of December and 4<sup>th</sup> Quarter financial reports provided; ARPA funding - staff requests council input for fund usage and committee formed for funding implementation, email projects to consider for funding to me by next meeting.

**Mayor -**

The AT&T Cell tower is up and looks good; Goals for the next two years- revitalize cemetery and reorganize swimming pool.

**COUNCIL COMMENT**

None

**VOUCHER APPROVAL**

<b>Vouchers Presented</b>	<b>Check #s</b>	<b>Amount</b>
12/16/21 Payroll Vouchers	12423 – 12473	\$ 10,380.22
12/16/21 Payroll EFTs		\$ 5,413.98
12/31/21 Payroll Vouchers	12476 – 12509	\$ 34,346.04
12/31/21 Payroll EFTs		\$ 16,799.61
1/18/22 Payroll Vouchers	12511 – 12518	\$ 10,552.58
1/18/22 Payroll EFTs		\$ 5,581.33
December EFTs		\$ 7,786.99
January EFTs		\$ 11,393.07
December Vouchers	12474 & 12475	\$ 10,107.95
December Open-Period Vouchers	12519 – 12537	\$ 136,517.38
January Vouchers	12510 & 12538 – 12571	\$ 164,220.44
	<b>Total</b>	<b>\$ 413,099.59</b>

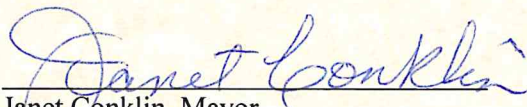
**Motion-** Approve Claim, Payroll, and EFT Vouchers as presented.

**Motion/Orozco; Second/Martinez; Discussion/None; Approved/5:0**


**ADJOURNMENT**

Mayor Pro Tempore Schuh adjourned meeting at 9:02 p.m.

**APPROVED:**

  
 Janet Conklin, Mayor

**ATTESTED:**

  
 Judy Brown, CMC  
 Clerk/Treasurer