

Bridgeport City Council Meeting Minutes – April 20, 2022

CALL TO ORDER

Mayor Conklin called Meeting to Order and led the Flag Salute at 7:00 p.m.

COUNCIL

Present- Matthew Schuh, Mike Bjornstad, Jackie Hentges, and Sergio Orozco.

Absent- Zeke Martinez

STAFF

Present- Janet Conklin, Mayor; Stuart Dezellem, Public Works Superintendent; Judy Brown, Clerk/Treasurer; and via internet Kurt Danison, Highland Associates, Contract Planner.

PUBLIC HEARING

Alley Vacation Between 17th and Conklin Streets, VAC22-01

Virtual attendance to this hearing was available via: <https://global.gotomeeting.com/join/567143461> or phone toll free: 1 (571) 317-3122 Access Code: 567-143-461

- Opened: 7:01 p.m.
Dezellem presented Alley Vacation Application #VAC22-01 and all variables; recommends vacation.
Danison, explained all necessary procedures for project; supports vacation #VAC22-01.
Public Comments: None
Council discussion ensued; consensus draft ordinance to accommodate this vacation for next meeting.
Closed: 7:15 p.m.

PUBLIC COMMENT

Deycy Monje Lopez, presented council with several petitions and letters supporting the Berryman Park Upgrade project. Explained her efforts to support project.

PRESENTATIONS

Bridgeport Volunteer Fire Department – Chief Cristian Solorio

Updated Council of grants received and potential future applications; explained several trainings received and upcoming trainings crew will attend; learned of opportunities for upgrading equipment; working with Public Works for fire hydrant adaptations; fielded questions.

RV Parks Conklin and Marina – Camp Host Sue Stanley

Presented brochures that are given to guests promoting area opportunities and local businesses; shared internet comments that are very good; increase in reservations over 500 from 2020 to 2021; receiving many Canadian campers traveling through to warmer winter time camping, this should bolster camp stays for shoulder months; Douglas PUD starting River Walk Pathway between the two RV parks soon; fielded questions.

ACTION ITEMS

Council Special Meeting Minutes of March 23, 2022

Motion- Approve Council Special Meeting Minutes of March 23, 2022, as presented.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/4:0

EMS Write-offs for March 2022

Motion- Approve the EMS Write-offs for March 2022 of \$1,075.69 as presented.

Motion/Hentges; Second/Bjornstad; Discussion/None; Approved/4:0

Resolution 22-07, RCO Grant Application, Berryman Park Project

Danison presented preliminary park plan and costs; fielded questions.

Motion- Approve Resolution 22-07, RCO Grant Application for funding of the Berryman Park Upgrade Project with a 30% match as presented.

Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/4:0

Resolution 22-08, ARPA Fund Use

Conklin explained purpose of resolution and reporting requirements, fielded questions.

Motion- Approve Resolution 22-08, creating list of projects that may be use with ARPA funds as presented.

Motion/Orozco; Second/Schuh; Discussion/None; Approved/4:0

Resolution 22-09, Procurement Policy

Brown explained purpose of resolution, fielded questions.

Motion- Approve Resolution 22-09, adopting a Procurement Policy that will encompass City and Federal standards.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/4:0

Building Inspector – Contract Approval

Conklin explained contract presented and amendments needed, fielded questions.

Motion- Approve contract with Blades Code Services as presented, with attorney’s suggested amendments.

Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/4:0

2nd Water Reservoir – Pipe of Washington (POW) Bid Acceptance

Staff and Gray & Osborne recommend acceptance of bid, fielded questions.

Motion- Accept bid as presented from Pease & Sons, Inc. for the 2nd Water Reservoir project.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/4:0

Sewer Connection, 340 Jefferson

Dezellem informed council of residence need to hook to City sewer collection system, failure of their system now requires this hookup; request Council to wave sewer hookup fee, fielded questions.

Motion- Approve waving sewer collection system hookup fee for 340 Jefferson.

Motion/Orozco; Second/Schuh; Discussion/None; Approved/4:0

Coliform Policy

Dezellem explained purpose of updating the policy, fielded questions.

Tabled to May 18, 2022 meeting.

DISCUSSION

None

STANDING CITY REPORTS

Public Works-

22nd & Washington Street property development progress and infrastructure cost, discussion ensued, consensus by council to move forward; WWTP replacement project moving forward as scheduled with Pease & Sons; 3 more concrete picnic pads completed at Conklin Landing RV Park; Cemetery new property irrigation tap completed; new water meters installed; surveillance cameras will be installed 5/16, Public Works pulling cables; potential development of property for new single family housing; fielded questions.

Clerk/Treasurer

Water meter reads for the first time had software issues, all reads entered by hand; issued statements with new staffing; meeting with Clark Number PS regarding ARPA fund reporting compliance; error in billing statements, great deal of time to correct the error and reissue, written procedures now in place that will help with future new or inexperienced staff; attended meeting with new owners of VisionMS Software company; March monthly statement distributed; attended WPTA conference last week; fielded questions.

Mayor

Attended many Webinar meetings; met with US Senator, Patty Murray representative for funding of the 1st Reservoir upgrade, looks promising; met with US Representative, Dan Newhouse assistant for future grant funding; Chelan-Douglas Regional Port Authority grant application for \$5,200 regarding the Tree Sculpture Parking Area was submitted today; fielded questions.

COUNCIL COMMENTS

None

VOUCHER APPROVAL

Motion- Approve Claim, Payroll, and EFT Vouchers as presented.

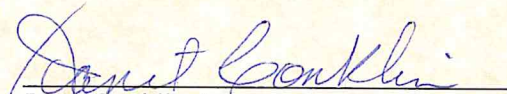
Vouchers Presented	Check #s	Amount
04/01/22 Payroll Vouchers	12724 – 12744	\$ 15,929.89
04/01/22 Payroll EFT		\$ 13,052.48
04/18/22 Payroll Vouchers	12746 – 12769 12766 Voided	\$ 14,836.50
04/18/22 Payroll EFT		\$ 6,888.44
March Monthly EFT		\$ 8,141.53
April Monthly EFT		\$ 12,046.16
April Claim Vouchers	12745 & 12770 – 12817	\$ 314,678.69
	Total	\$ 385,573.69

Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0

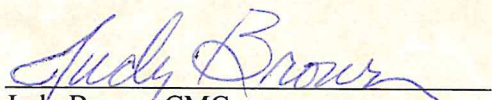
ADJOURNMENT

Mayor Conklin adjourned meeting at 9:03 p.m.

APPROVED:


Janet Conklin, Mayor

ATTESTED:


Judy Brown, CMC
Clerk/Treasurer