

# Bridgeport City Council Meeting Minutes – May 17, 2023

---

## CALL TO ORDER

Janet Conklin, Mayor called Meeting to Order and led the Flag Salute at 7:00 p.m.

## COUNCIL

**Present-** Matthew Schuh, Jackie Hentges, Zeke Martinez, and Sergio Orozco.

**Absent-** Mike Bjornstad

## STAFF

**Present-** Janet Conklin, Mayor; Stuart Dezelle, Public Works Superintendent; Judy Brown, Clerk/Treasurer; and Contract Planner Kurt Danison, Highland Associates.

## PUBLIC COMMENT

Michaela Martinez, spoke proposing more options for rezone of Central Business pertaining to 1130 Columbia request.

## PRESENTATION

**Planning Commission Staff Report, Kurt Danison-**

Presented Planning Commission Staff Report – Martinez Zoning Amendment Request, fielded questions.

## ACTION ITEMS

### **Council Meeting Minutes of April 19, 2023**

**Motion-** Approve Council Regular Meeting Minutes of April 19, 2023, as presented.

**Motion/Schuh; Second/Martinez; Discussion/none; Approved/4:0**

### **EMS Write-off for April 2023**

**Motion-** Approve the EMS Write-offs for April 2023 of \$5,335.00 as presented.

**Motion/Martinez; Second/Hentges; Discussion/None; Approved/4:0**

### **Planning Commission – Letter of Transmittal**

Danison provided options allowed with this process, fielded questions, discussion ensued.

**Motion-** Remand this issue back to Planning Commission for possible Conditional Use Permit (CUP) conditions.

**Motion/Schuh; Second/Hentges; Discussion/None; Approved/4:0**

### **Resolution 23-03, AWC RMSC Member Standards**

**Motion-** Approve Resolution 23-03, AWC RMSC Member Standards as presented.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

### **Resolution 23-04, Salary & Stipend**

**Motion-** Approve Resolution 23-04, Salary & Stipend effective 1/1/2023.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

### **Paving 14<sup>th</sup> Street – Emergency**

Dezelle presented the issue of need for repaving 14<sup>th</sup> Street between Fairview and Jefferson Streets due to a fast deteriorating condition, fielded questions, discussion ensued.

**Motion-** Approve expenditure up to \$7,000 for emergency repair to 14<sup>th</sup> Street between Fairview and Jefferson as needed.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

### **Planning Commission Position #3 Appointment**

**Motion-** Reappoint Leslie Robb to the Planning Commission position number three, expiration June 30, 2026.

**Motion/Schuh; Second/Martinez; Discussion/None; Approved/4:0**

### **DOE – Storm Water Contract**

Dezellem presented conditions of contract with WA State Department of Ecology for Storm Water management plan development, fielded questions, discussion ensued.

**Motion-** Approve \$66,000 grant from DOE, \$9,900 city match, as presented any subsequent changes to contract will need to be represented to council for consideration.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

### **DISCUSSION**

#### **Cemetery BMC Revision-**

Brown presented suggestions from last meeting have not been updated to present to Council regarding Cemetery BMC update.

#### **Vehicles Parked on Right-of-Way (ROW)-**

Dezellem presented more research and information gathered about ROWs, fielded questions, discussion ensued including Fence Permit including parking allocations. Council requested staff to present an update to the BMC regarding Fence Permits and Residential Parking as soon as possible.

#### **Event Application Fee-**

Mayor presented reason for an event application fee, fielded questions, discussion ensued. Council suggested a \$50 application fee and instructed staff to present a Resolution at the next meeting effective July 1<sup>st</sup> as such.

#### **Global Properties Development**

Dezellem presented Global Prosperity LLC proposed housing development project that includes parcel #0040000015, this parcel has parcel #0040000044 owned by the City within it's boundary, parcel #02700007601 is also within the proposed project and has a small portion that protrudes into the street, the cities parcel does not have any access or easements affiliated with it, fielded questions, discussion ensued.

#### **Display Safe Outside of City Hall**

Mayor presented proposal, Keyhole Security work of vault combination change and door bolt with occupied indicator for administration restroom in the amount of \$687.23 exchanged for the possession of display safe (Bank) that sits outside City Hall Administrative Building. They will refurbish the outside of the safe and use as a display in their place of business with history of safe. Consensus by Council for this action to proceed with any contents of safe to be returned to City.

### **STANDING CITY REPORTS**

#### **Public Works-**

WWTP Lab is done and operator is moved in; Update on Reservoir #2 project, tank completed, testing and electrical work in process, scheduled for completion 6/6; TIB open bids tomorrow (6/18); Rosita View proposed housing development project received WA Department of Health approved water plan, moving forward with first house being a manufactured home; Surplus items, received over \$2,000 to date, more items to sell; Swimming Pool rehab project researched a different system to resurface pool, discussion ensued; Bad Boy 2017 mower has an O2 sensor not working, creating poor motor performance, O2 sensor is unavailable, a new 72' zero turn mower coast is \$12,000 to \$14,000;

**Motion-** Approve allocation redistribution of ARPA funds for new mower up to \$14,000 and swimming pool bed liner equipment to resurface pool as presented.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

Tree Sculpture refurbishment, not receiving any bids to remove and refurbish sculptures, would like to use ARPA funds allocated for this project to repair water leaks that are taking so much time to be done by a contractor or purchase a hydraulic crane truck, discussion ensued, truck pricing requested.

**Clerk/Treasurer-**

Dollar General project, construction to start in June; Investment funds, a larger portion will be reinvested with our current bank; Monthly Financial report distributed; Over twenty projects not including major infrastructure projects that administrative staff is working on at this time; fielded questions

**Mayor-**

Time capsule in City Administrative Building wall, class of 1974 would like to open, update contents, they will be do all repair work that will be necessary for this endeavor.

**COUNCIL COMMENTS**

**Hentges-** Four people have applied for lifeguard position, they will do hands on training on May 27<sup>th</sup> & 28<sup>th</sup>, presently taking online training.

**VOUCHER APPROVAL**

<b>Vouchers Presented</b>	<b>Check #s</b>	<b>Amount</b>
05/01/23 Payroll Vouchers	13863 – 13882	\$ 19,905.42
05/01/23 Payroll EFT		\$ 16,127.53
05/16/23 Payroll Vouchers	13884 – 13895	\$ 16,116.26
05/16/23 Payroll EFT		\$ 8,283.30
April Monthly EFT		\$ 9,982.25
May Monthly EFT		\$ 10,818.97
April Voucher	13862	\$ 80.79
May Monthly Vouchers	13883 – 13943	\$ 676,653.04
	<b>Total</b>	<b>\$ 757,967.56</b>

**Motion-** Approve Claim, Payroll, and EFT Vouchers as presented.

**Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0**

**ADJOURNMENT**

Mayor Conklin adjourned the meeting at 9:08 p.m.

**APPROVED:**

  
Janet Conklin, Mayor

**ATTESTED:**

  
Judy Brown, CMC  
Clerk/Treasurer