

Bridgeport City Council Meeting Minutes – August 17, 2022

CALL TO ORDER

Mayor Conklin called Meeting to Order and led the Flag Salute at 7:00 p.m.

COUNCIL

Present- Matthew Schuh, Mike Bjornstad, Jackie Hentges, Zeke Martinez, and Sergio Martinez.

STAFF

Present- Janet Conklin, Mayor; Stuart Dezellem, Public Works Superintendent; Arian Aburto, Deputy Clerk; and Judy Brown, Clerk/Treasurer.

PUBLIC COMMENT

None

PRESENTATION

Downtown Revitalization Outreach Project – Final Report
Bjornstad and Brown briefly updated council, will present final report to Council next meeting.

ACTION ITEMS

Council Meeting Minutes of July 20, 2022

Motion- Approve Council Regular Meeting Minutes of July 20, 2022, as presented.

Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

Council Special Meeting Minutes of July 27, 2022

Motion- Approve Council Special Meeting Minutes of July 27, 2022, as presented.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0

Banking, Addition Current Deputy Clerk – Remove Previous Deputy Clerk

Motion- Approve signing privileges on the North Cascade Bank checking account to current Deputy Clerk, Ariana Aburto, and remove previous signer, Samantha O'Brien.

Motion/Hentges; Second/Orozco; Discussion/None; Approved/5:0

TIB Application, 16th Street Overlay

Dezellem presented

Motion- Approve staff to apply for TIB funding various street repairs, using TBD funds matching up to \$20,000 of project.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0

Law Enforcement, Additional Patrol

Mayor and Sheriff Kevin Morris presented, fielded questions, discussion ensued.

Motion- Approve paying for extra patrol on weekends by Douglas County Sheriff's at \$85 per hour as needed deemed by the Mayor.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/5:0

DISCUSSION

Douglas County Sheriff, Kevin Morris

Updated council on happenings in the area and with staffing, fielded questions.

On-call Fire Marshal

Mayor presented need for an on-call Fire Marshal and options to fulfil the needs of the city, discussion ensued.

STANDING CITY REPORTS

Public Works-

WWTP Lab replacement project update; 2nd Reservoir project update; Columbia Avenue Water Main Line replacement project update; Water Meter change out update; met with property owner for development purposes, after research the city is unable to partner with owner for infrastructure installation; street striping and sealing supplies for projects unavailable; fielded questions.

Clerk/Treasurer

July financial report was sent to everyone; training in progress of Ariana Aburto as Deputy Clerk; currently busy budget process not started; finalizing USDA RD grant funding request - Revitalization Outreach project; WWTP rebuild project, tracking expenditures and revenue resources via insurance claims; 2nd Water Reservoir tracking expenditures and revenue resources from Douglas County, Washington Capital Budget appropriation, and Legislative appropriation from Senator Patty Murray; Columbia Avenue Water Main replacement project monitoring expenditures; make sure all expenditures are paid in a timely manner and funds are available in the checking account; attending AWC Budget training Thursday & Friday.

Mayor

Trying to catch up on the items the city has been letting slide; Animal Control Officer reported parvo deaths within the city limits in the last 3 weeks, get dogs vaccinated; thank council for their support.

COUNCIL COMMENTS

Schuh- AWC Member Expo in October will be attending.

Martinez- Inquired about personnel changes and Dollar General project, Mayor and Dezellem updated on continued effort by the development company for this project.

Orozco- Inquired about new cell tower, if working or repairing, no information available.

Schuh- Ballot title created by Douglas County and “For” statement sent to Douglas County for ballot printing.

VOUCHER APPROVAL

Vouchers Presented	Check #s	Amount
08/01/22 Payroll Vouchers	13087 – 13116	\$ 23,607.57
08/01/22 Payroll EFT		\$ 13,866.24
08/16/22 Payroll Vouchers	13119 – 13135	\$ 15,412.40
08/16/22 Payroll EFT		\$ 7,000.33
July Monthly EFT		\$ 8,273.40
August Monthly EFT		\$ 15,138.28
August Monthly Vouchers	13117 & 13118, 13136 – 13185	\$ 935,650.63
	Total	\$1,018,948.85


Motion- Approve Claim, Payroll, and EFT Vouchers as presented.

Motion/Schuh; Second/Orozco; Discussion/None; Approved/4:0

ADJOURNMENT

Mayor Conklin adjourned meeting at 8:22 p.m.

APPROVED:



Janet Conklin, Mayor

ATTESTED:



Judy Brown, CMC
Clerk/Treasurer