

## City Council Meeting Minutes - October 16, 2024

### 1. CALL TO ORDER

Mayor Sergio Orozco called the meeting to order at 7:00 p.m. in Council Chambers.

**Council Present-** Matthew Schuh, Mike Bjornstad, Jackie Hentges, Paul Anson, and Esiquio "Zeke" Martinez.

**Staff Present-** Sergio Orozco, Mayor; Stuart Dezelle, Public Works Superintendent; Kurt Danison, Highlands Associates, Contract Planner; and Judy Brown, Clerk/Treasurer.

### 2. PLEDGE OF ALLEGIANCE

Mayor led the Flag Salute.

### 3. AGENDA CHANGES

None

### 4. PUBLIC HEARING

#### a. 2025 Preliminary Budget

Opened at 7:01 p.m.

Brown presented 2025 Preliminary Budget and fielded questions

Closed at 7:11 p.m.

### 5. PUBLIC COMMENT

None

### 6. PRESENTATION

a. WA Department of Ecology 2023 Outstanding Performance Award; Dezelle presented award to Martin Landin, Wastewater Treatment Operator (not present). Explained significance of this award and commended operator on his outstanding performance.

b. City Comprehensive Plan Updating - Kurt Danison; Presented the scope of work that will take place over the next two years to complete the State mandated update to the city plan, and fielded questions.

### 7. CONSENT AGENDA

a. Meeting Minutes; September 18, 2024

b. EMS Write-offs of \$1,818.75 for September 2024

c. Ordinance 24-736, Utility Tax Amendment (1<sup>st</sup> Reading)

d. Voucher Approval as presented for August and September 2024

Vouchers Presented	Check #s	Amount
100_1124 Payroll Checks	15396- 15420	\$ 21,836.28
10/01/24 Payroll EFTs		\$ 18,028.50
10/16/24 Payroll Checks	15421 - 15446	\$ 18,576.141
10/16/24 Payroll EFTs		\$ 9,117.66
September 2024 EFTs		\$ 10,803.24

October 2024 EFTs		\$ 16,661.70
September 2024 Vouchers	15392 - 15395	\$ 11,051.58
October 2024 Vouchers	15447 - 15486	\$ 87,382.77
<b>Total</b>		<b>\$ 197,457.87</b>

**Motion-** Accept the Consent Agenda, as presented.

**Motion/Schuh; Second/Martinez; Approved/5:0**

**8. REPORTS**

a. Committee Reports

- ▶ Finance & Personnel - Hentges & Schuh; nothing at this time.
- ▶ Parks & Public Works -Bjornstad & Anson; Berryman Park project researching Wi-Fi entry lock for restroom door.
- ▶ Fire & EMS - Martinez; nothing at this time.

b. Staff Reports

- ▶ Public Works- Berryman Park project update including RCO representative, contract is suspended as of today till next spring for hydroseeding; Water reservoir# 1 project update; Collector for AMI water meter reads process of installing; Meter change out, three 2' meters left, will complete next year; Conferenced with engineer about downtown sidewalk project to get cost put together; Will attend the ICAA conference next week; Previous surplused items will gain the city \$5,643.50 from auction site used; New water and sewer connection will be done soon; Bouska Square new shelter will be up this week; Chip Event is Saturday, October 19<sup>th</sup>; fielded questions.
- ▶ Clerk/Treasurer- Financial report for month of September 2024 and 3<sup>rd</sup> Quarter have been provided; SAO Audit should close up this week; Teamster negotiations started; Finalizing the 2025 Budget; Reviewing BMC's that are outdated since new BMC's approved; Grant management; still closing out DOE Stormwater Plan Project; EPA Reservoir #1 rehab, RCO Berryman Park rehab, Dept of Commerce PUG Grant Deputy Clerk will be trained on management of this grant; Utility Clerk, Marilynn, attended Vision training and Deputy Clerk, Ariana, attended AWC RMSA Member Expo, both learned new processes and received valuable information to benefit the City.
- ▶ Mayor- Attending meetings and handling customer complaints.
- ▶ Bridgeport School Student Representative- Not present.

**9. DISCUSSION**

a. Real Property Surplus

Dezellem presented lots that the city owns, surplused years ago, that did not sell at that time; suggested trying to sell them now; Council asked him to do further research on how to go about this process.

**10. ACTION ITEMS**

a. Resolution 24-05, Salaries & Stipends

**Motion-** Accept Resolution 24-05, Salaries & Stipends as presented.

**Motion/Schuh; Second/Martinez; Discussion/none; Approved/5:0**

b. Ordinance 24-735, Fireworks Ban (2<sup>nd</sup> Reading)

**Motion-Accept** Ordinance 24-735, Fireworks Bank as presented.

**Motion/Anson; Second/Bjornstad; Discussion; Approved/5:0**

- c. Public Hearing 2025 Tax Ad Valorum and Income- Set Date  
**Motion-** Set date and time to take public testimony regarding the 2025 Tax Ad Valorum and Income on Wednesday, November 20<sup>th</sup> at 7:00 p.m. or as close to meeting opening as possible.  
**Motion/Schuh; Second/Hentges; Discussion/none; Approved/5:0**
- d. Public Hearing 2025 Final Budget - Set Date  
**Motion-** Set date and time to take public testimony regarding the City of Bridgeport's 2025 Final Budget on Wednesday, November 20<sup>th</sup> following the 2025 Tax Ad Valorum and Income Public Hearing.  
**Motion/Schuh; Second/Hentges; Discussion/none; Approved/5:0**
- e. Public Hearing Capital Facility Plan - Set Date  
**Motion-** Set date and time to take public testimony on the Capital Facility Plan on Wednesday, November 20<sup>th</sup> following the 2025 Final Budget Hearing.  
**Motion/Schuh; Second/Hentges; Discussion/none; Approved/5:0**
- f. Surplus Property  
 Dezelle presented item descriptions and reason for surplus  
**Motion-** Accept surplus of property as list: 1995 Chev S-10 (Tan); 2000 GMC Sonoma (Black); MB backhoe sweeper attachment; Backhoe grader blade attachment.  
**Motion/Schuh; Second/Anson; Discussion/none; Approved/5:0**
- g. Department of Commerce, PUG Grant  
**Motion-** Approve the presented draft WA Department of Commerce interagency agreement for the GMA Periodic Update Grant - F Y 2025 and authorize the Mayor to execute this contract.  
**Motion/Hentges; Second/Martinez; Discussion/none; Approved/5:0**
- h. Gray & Osborne, Supplement # 8 - Water Res #1 Rehab Project Mgt & Inspection  
**Motion-** Approve Supplement #8 from Gray and Osborne, Inc. for project management and inspection of the Water Reservoir #1 Rehabilitation.  
**Motion/Schuh; Second/Anson; Discussion/none; Approved/5:0**

## 11. COUNCIL COMMENTS

Schuh- Attended AWC RMSA Annual dinner October 8<sup>th</sup> and Member Expo October 9<sup>th</sup> and 10<sup>th</sup> attended seminars and learned vital information on how to reduce claims.

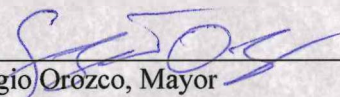
Hentges- Discussed community engagement with Christmas in the Park.

## 12. ADJOURNMENT


**Motion-** Move to adjourn meeting at 8:28 p.m.

**Motion/Schuh; Second/Anson; Discussion/None; Approved/5:0**

**APPROVED:**

  
 Sergio Orozco, Mayor

**ATTESTED:**

  
 Judy Brown, CMC  
 Clerk/Treasurer