

City Council Meeting Minutes – November 20, 2024

1. CALL TO ORDER

Mayor Sergio Orozco called the meeting to order at 7:00 p.m. in Council Chambers.

Council Present- Matthew Schuh, Mike Bjornstad, Jackie Hentges, Paul Anson, and Esiquio “Zeke” Martinez.

Staff Present- Sergio Orozco, Mayor; and Judy Brown, Clerk/Treasurer.

2. PLEDGE OF ALLEGIANCE

Mayor led the Flag Salute.

3. AGENDA CHANGES

None

4. PUBLIC HEARING

a. Capital Facility Plan ~ Six and Twenty Year

Opened at 7:01 p.m.

Brown presented Capital Facility Plan drafted by Public Works Superintendent, Stuart Dezellem; additional consideration 2026 Water System Plan estimated cost of \$75,000; no questions.

Closed at 7:05 p.m.

b. 2025 Tax Ad Valorum and Income

Opened at 7:05 p.m.

Brown presented 2025 Tax Ad Valorum and Income of 1% or \$1,126.38.; no questions.

Closed at 7:06 p.m.

c. 2025 Final Budget

Opened at 7:06 p.m.

Brown presented 2025 Final Budget including requests from Council; no questions.

Closed at 7:011 p.m.

5. PUBLIC COMMENT

Ken Krugel, thank you for the bush chipping event and the wonderful staff working the day of the event; also thank you for the ban on fireworks passed last month.

6. CONSENT AGENDA

- a. Meeting Minutes; October 16, 2024
- b. Ordinance 24-738, 2025 Final Budget (1st Reading)
- c. Ordinance 24-739, Mayor Salary (1st Reading)
- d. Ordinance 24-740, Amend Title 10 Traffic Code (1st Reading)
- e. Voucher Approval

Vouchers Presented	Check #s	Amount
11/01/24 Payroll Checks	15489 – 15508	\$ 24,288.55
11/01/24 Payroll EFTs		\$ 20,164.94

11/18/24 Payroll Checks	15511 – 115522	\$ 16,857.72
11/18/24 Payroll EFTs		\$ 8,985.60
October 2024 EFTs		\$ 8,829.73
November 2024 EFTs		\$ 10,812.70
October 2024 Vouchers	15487 – 15488	\$ 496.35
November 2024 Vouchers	15509 – 15575	\$ 465,929.16
	Total	\$ 556,364.75

Motion- Accept the Consent Agenda, as presented.

Motion/Schuh; Second/Bjornstad; Approved/5:0

7. REPORTS

a. Committee Reports

- Finance & Personnel – Hentges & Schuh; working on salaries.
- Parks & Public Works – Bjornstad & Anson; Berryman Park researching Wi-Fi entry lock for restroom door, parking area not completed, project looking great.
- Fire & EMS – Martinez; Brown is researching ambulance replacement funding through a grant, researching funding to replace flat-bed truck and command vehicle, Mansfield Ambulance will be at next Council meeting (10/18/24) to demonstrate their new ambulance.

b. Staff Reports

- Public Works- Berryman Park project update one change order in discussion; Water Reservoir #1 project update, mid-February to early March start date with a 60 working day contract; AMI all prep work completed, waiting for FCC license to become on-line; Water Facilities Inventory (WFI) has been completed. DOH has new requirements, adjusted our connections to 75 available, an update to the Water System Plan is needed to receive more connections; Sewer plant update, biosolids delivered to application site, DOE working on a new draft NPDES permit (discharge permit), change of temperature reporting; IACC Conference attended, learned of WSDOT programs, along with TIB to acquire the required 12.5% Federal Fund match for Downtown Sidewalk Project. Crew working pruning trees for snowplowing and visibility, cable for new cameras installing, completed the final new water/sewer connection on Columbia Blvd., all parks and cemetery irrigation and bathrooms winterized.
- Clerk/Treasurer- Financial report for month of October 2024 provided: SAO Audit closed with a very good result available online; Teamster Negotiations ended and contract is getting drafted for finalization; DOE Stormwater Plan Project grant not closed waiting on DOE; EPA Grant Reservoir #1 rehab first submittal at end of process; RCO Berryman Park rehab grant submitted there will be a \$50,000 retainage until project is deem completed next year; Dept of Commerce PUG grant submitted 1st payment request, training Ariana in this process; Attended a MRSC “Small Works Direct Contracting” webinar 11/19, acquisition procedures will need to be drawn up and approved very soon to meet the State’s requirements to use the roster; AWC Listening session on 12/10 regarding “New Transportation funding ideas”, I have registered anyone is welcome to join me in chambers; fielded questions..
- Mayor- City Hall’s new cameras should be installed by Thanksgiving; SAO Exit meeting very informative the city received very high complements; B-Kind Club from the school, students attended the Recycle Center on 11/16 they were very helpful, they are looking for other things to help out in the community; Contacting Ms. Jackson regarding a student representative; handling customer complaints; fielded questions.

- Bridgeport School Student Representative- Not present.

8. DISCUSSION

a. Real Property Surplus

Dezellem presented the website Public Surplus.com will sell real estate if council so chooses; Brown informed council no information from attorney on steps needed to move forward with this process, will have more information for next meeting.

b. Bridgeport Municipal Code 8.10, Nuisance

Mayor asked everyone to review this chapter for needed updating; this BMC allows the city to address nuisance properties and can be a great asset to the community.

c. Ordinance 24-740, Amending Title 10 Traffic Code (Snow Removal)

Brown presented BMC update started two years prior; fielded questions.

9. ACTION ITEMS

a. Ordinance 24-736, Utility Tax Amendment (2nd Reading)

Motion- Approve Ordinance 24-736, Utility Tax Amendment as presented.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0

b. Ordinance 24-737, 2025 Tax Ad Valorum ~ Wave two reading process

Motion- Wave two reading process for Ordinance 24-7837, 2025 Tax Ad Valorum.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0

c. Ordinance 24-737, 2025 Tax Ad Valorum

Motion- Approve Ordinance 24-737, 2025 Tax Ad Valorum as presented.

Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0

d. Resolution 24-06, Comprehensive Solid Waste Plan – Douglas County

Motion- Approve Resolution 24-06, Comprehensive Solid Waste Plan – Douglas County as presented.

Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

e. Resolution 24-07, 2025 Fee Schedule

Motion- Approve Resolution 24-07, 2025 Fee Schedule as presented.

Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

f. Resolution 24-08, Capital Facility Plan ~ 6 & 20 year

Motion- Approve Resolution 24-08, Capital Facility six (6) and twenty (20) year plan as presented.

Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/5:0

g. Resolution 24-09, 2025 Salary & Stipends non-represented staff

Motion- Approve Resolution 24-09, 2025 Salary & Stipends non-represented staff as presented.

Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

h. Resolution 24-10, Establishing \$30 TBD Fee

Motion- Approve Resolution 24-10, Establishing a \$30 TBD fee as presented.

Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

i. Resolution 24-11, Comprehensive Financial Policy

Motion- Approve Resolution 24-11, Updating the City's Comprehensive Financial Policy to include an EFT handling section as presented.

Motion/Hentges; Second/Schuh; Discussion; Approved/5:0

10. COUNCIL COMMENTS

Hentges- Cemetery grass long questions, discussion ensued; Chipping Event turned into a community helping each other and enjoyed staff and event very much.

Anson- Law Enforcement coverage seems to have stepped up their game and appreciate the effort.

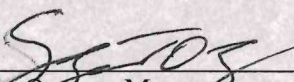
Martinez- Flashing school sign may have timer not sequenced properly, Mayor will relay concern to Dezellem.

11. ADJOURNMENT

Motion- Move to adjourn meeting at 8:19 p.m.

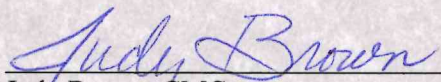
Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0

APPROVED:



Sergio Orezco, Mayor

ATTESTED:



Judy Brown, CMC
Clerk/Treasurer