

## City Council Meeting Minutes – December 18, 2024

### 1. CALL TO ORDER

Mayor Sergio Orozco called the meeting to order at 7:00 p.m. in Council Chambers.

**Council Present-** Matthew Schuh, Mike Bjornstad, Jackie Hentges, Paul Anson, and Esiquio “Zeke” Martinez.

**Staff Present-** Sergio Orozco, Mayor; Stuart Dezellem, Public Works Superintendent; Kurt Danison, Highlands Associates, Contract Planner; and Judy Brown, Clerk/Treasurer.

### 2. PLEDGE OF ALLEGIANCE

Mayor led the Flag Salute.

### 3. AGENDA CHANGES

None

### 4. PUBLIC COMMENT

None

### 5. PRESENTATIONS

- a. Mansfield Ambulance Demonstration – Douglas County District #5 Fire Chief, Tyler Caille  
Presented new features and technologies that are available; options of refurbishment of currently owned ambulance or new ambulance purchase; gave on site demonstration of Douglas County District #5’s newest ambulance; fielded questions.
- b. Fire Department Update - Bridgeport Fire Chief, Cristian Solorio  
Gave update on members, officer positions, vehicles operations, trainings; Awards Banquet February 8<sup>th</sup> in conjunction with Douglas Okanogan County District #15 in Brewster; Fire hydrant adaptors, Public Works will acquire; fielded questions.
- c. Comprehensive Plan Update – Highlands Associates, Kurt Danison  
Presented comprehensive plan update and outreach strategy; fielded questions.

### 6. CONSENT AGENDA

- a. Meeting Minutes; November 20, 2024
- b. Voucher Approval

Vouchers Presented	Check #s	Amount
12/02/24 Payroll Checks	15576 – 15593	\$ 16,652.55
12/02/24 Payroll EFTs		\$ 16,165.97
12/16/24 Payroll Checks	15594 – 15605	\$ 15,042.56
12/16/24 Payroll EFTs		\$ 7,814.11
November 2024 EFTs		\$ 9,135.28
December 2024 EFTs		\$ 9,892.27
December 2024 Vouchers	15606 – 15640	\$ 98,002.13

<b>Total</b>
--------------

<b>\$ 172,704.87</b>
----------------------

**Motion-** Accept the Consent Agenda, as presented.

**Motion/Schuh; Second/Martinez; Approved/5:0**

**7. REPORTS**

a. Committee Reports

➤ Finance & Personnel- Hentges & Schuh

Nothing to currently report.

➤ Parks & Public Works- Bjornstad & Anson

Bjornstad researching access locks that are timed and remote for Berryman Park Restrooms; discussion ensued; questions fielded.

➤ Fire & EMS- Martinez

Reported Rescue and Command vehicles dependability for use; discussion ensued; questions fielded.

b. Staff Reports

➤ Public Works-

Berryman Project, change order negotiating; Reservoir #1 Rehab date change to mid-October 2025; Collector FCC license acquired need HD Fowler to install; 40,000 to 50,000 gallon per day water leak, will acquire a leak detecting company to locate issue; Received \$80,000 TIB Grant for crack seal in 2025; G&O engineers had meeting to design a new downtown sidewalk project using a combination of grants; DOE accepted Stormwater Plan; Douglas PUD have all permits issued to do their new project at Marina Park; fielded questions.

➤ Clerk/Treasurer-

Financial Report for November 2024 provided; EMS did not have write-offs for the month of November; 2024 Budget amendment is to reflect higher than expected Sewer Fund expenditures; Stormwater Plan approved by DOE, will submit for final funds and closeout; Reservoir #1 rehab EPA paid 1<sup>st</sup> reimbursement request; Berryman Park RCO Grant all expenditures turned in, retainage being held until project is complete; Attended AWC Listening session 12/10 regarding “New Transportation Funding Ideas” to replace the current per gallon gas tax; Attended Dept of Commerce – Federal Funds Grant Writing webinar 12/18 to receive help with applying for federal funds; fielded questions.

➤ Mayor-

Attended Rock Island Mayor Randy Agnew last meeting on 12/10, he is a new Douglas County Commissioner; 12/17 attended the Douglas County PUD Commissioner meeting, requested to have a lower base and usage fee for the EV charging station, very unlikely that will happen; New cameras installed, they are higher quality than previous ones, additionally 2 at Conklin Landing and 2 at Marina Park, waiting for fiber to be installed at Berryman before those cameras can be installed, Recycle Center and Shop area waiting for fiber installation; Mayor Retreat 1/23 & 1/24 in Olympia, attending to request possibility of funding for various projects; fielded questions.

➤ Bridgeport School Student Representative- Not present.

**8. DISCUSSION**

a. Real Property Surplus

Minor Discussion - Table

b. Bridgeport Municipal Code 8.10, Nuisance

Minor Discussion - Table

- c. Boulder Park Incorporated (BPI), Biosolid Disposal Agreement  
Dezellem explained the need for this agreement and fielded questions; discussion ensued.  
**Motion-** Move the Boulder Park Incorporated (BPI), Biosolid Disposal Agreement an action item.  
**Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0**

## 9. ACTION ITEMS

- a. Boulder Park Incorporated (BPI), Biosolid Disposal Agreement  
**Motion-** Approve the Boulder Park Incorporated (BPI), Biosolid Disposal Agreement as presented.  
**Motion/Schuh; Second/Hentges; Discussion/None; Approved/5:0**
- b. Ordinance 24-738, 2025 Final Budget (2<sup>nd</sup> Reading)  
**Motion-** Approve Ordinance 24-738, 2025 Final Budget as presented.  
**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**
- c. Ordinance 24-739, Mayor Salary (2<sup>nd</sup> Reading)  
**Motion-** Approve Ordinance 24-739, Mayor Salary as presented.  
**Motion/Schuh; Second/Bjornstad; Discussion/None; Approved/5:0**
- d. Ordinance 24-740, Amend BMC Title 10 Snow Removal (2<sup>nd</sup> Reading)  
**Motion-** Approve Ordinance 24-740, Amend BMC Title 10 Snow Removal as presented.  
**Motion/Schuh; Second/Anson; Discussion/None; Approved/5:0**
- e. Ordinance 24-741, 2024 Budget Amendment ~ Wave two reading process  
**Motion-** Wave two reading process for Ordinance 24-741, 2024 Budget Amendment.  
**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**
- f. Ordinance 24-741, 2024 Budget Amendment  
**Motion-** Approve Ordinance 24-741, 2024 Budget Amendment as presented.  
**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**
- g. Resolution 24-12, 2025 Salary & Stipends non-represented staff  
**Motion-** Approve Resolution 24-12, Salary & Stipends non-represented staff as presented.  
**Motion/Schuh; Second/Martinez; Discussion/None; Approved/5:0**
- h. Washington State Transportation Improvement Board (TIB) Grant Agreement, 2025 Street Maintenance  
**Motion-** Approve Washington State Transportation Improvement Board (TIB) Grant Agreement, 2025 Street Maintenance as presented.  
**Motion/Schuh; Second/Anson; Discussion/None; Approved/5:0**

## 10. EXECUTIVE SESSION – Personnel Performance, RCW 42.30.110(1)(g)

- Mayor Orozco opened Executive Session at 9:41 p.m. until 9:51 p.m.
- The Council is expected to take further action following the Executive Session.
- The time is 9:51 p.m. The council is extending the executive session for a period of five minutes, until 9:56 p.m.
- Adjourned Executive Session at 9:56 p.m.

**Mayor Orozco called the Regular Meeting back to order at 9:56 p.m.**

## 11. ACTION ITEM

- a. Personnel Performance  
**Motion-** Mayor to continue negotiation with Brown and attorney as necessary about her future employment.  
**Motion/Hentges; Second/Bjornstad; Discussion/None; Approved/5:0**

**12. COUNCIL COMMENTS**

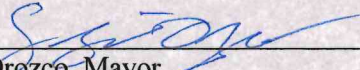
None

**13. ADJOURNMENT**

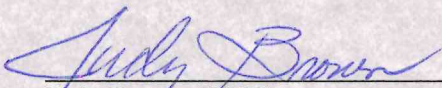
**Motion-** Move to adjourn meeting at 10:13 p.m.

**Motion/Hentges; Second/Schuh; Discussion/None; Approved/5:0**

**APPROVED:**

  
\_\_\_\_\_  
Sergio Orozco, Mayor

**ATTESTED:**

  
\_\_\_\_\_  
Judy Brown, CMC  
Clerk/Treasurer